



Republic of the Philippines
Province of Cavite
City of Imus

OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 20

Series of 2023

AN ORDER REORGANIZING THE COMMITTEE ON DECORUM AND INVESTIGATION (CODI) OF SEXUAL HARASSMENT CASES IN THE CITY GOVERNMENT OF IMUS

WHEREAS, the City Government of Imus believes and espouses that the working environment should at all time be supportive of the dignity as well as self-esteem of individuals. Further, the high morals of all public servants must at all times be observed in the career service and that the corresponding avenues and channels for investigating wrongdoing and errors must be available and shall be established.

WHEREAS, achieving the desired environment greatly depends upon mutual respect, cooperation and understanding among official and employee's attitudes and behavior that undermine these goals are detrimental to all and should not be tolerated. Corresponding corrective and applicable reform mechanisms must be readily in placed.

WHEREAS, the City Government of Imus is committed to promote a culture of gender responsiveness in the workplace ensuring a quality and equity. It also commits to maintain learning and working environment that is free of sexual harassment and all forms of sexual intimidation and exploitation and that these rules and regulations will form as an internal policy of this office governing the procedures for the investigation of sexual harassment and administrative sanctions therefore.

WHEREAS, the Committee on Decorum and Investigation (CODI) has been institutionalized by this Local Government through Executive Order No. 2017-033 dated June 16, 2017. With the advent of recent election there is a need to change the representation of the chairman, vice chairman and members in the composition thereof. As such, this Order.

NOW, THEREFORE, I, HON. ALEX L. ADVINCULA, City Mayor of Imus, by virtue of the powers vested in me by law, do hereby **ORDER REORGANIZING THE COMMITTEE ON DECORUM AND INVESTIGATION (CODI) OF THE CITY GOVERNMENT OF IMUS.**



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Section 1. Composition-

Chairman	<i>Ms. Shella P. Dy</i>
Vice-Chairman	<i>Mr. Hertito V. Monzon</i> <i>Atty. Leonard Martin E. Syjuco</i>
Members	<i>Ms. Kathryn Ann C. Pantig</i> <i>Ms. Prescilda D. Igtiben</i> <i>Engr. Reyjansen S. Sapinoso</i>
Secretariat	<i>Ms. Annie Genido</i> <i>Atty. Dulce S. Bustamante</i>

Section 2. Functions-

1. Receive complaints of sexual harassment.
2. Investigate sexual harassment complaints in accordance with the prescribed procedure.
3. Submit report of its finding with corresponding recommendation/s to the disciplining authority for decision.
4. Lead in the conduct of discussion about sexual harassment within the agency or institution to increase understanding and prevent incidents of sexual harassment.

Section 3. Separability Clause- If any of the above stated provision is rendered unconstitutional or unlawful the remaining provisions shall remain valid and enforceable.

Section 4. Effectivity- This Order shall take effect immediately and shall remain in full force unless otherwise amended, modified or repealed accordingly.

DONE and **SIGNED** this 12th day of April 2023, City of Imus.


ALEX L. ADVINCULA
City Mayor